



Hawaii Campus

School of Education

**UNIVERSITY MISSION STATEMENT**

Wayland Baptist University exists to educate students in an academically challenging, learning-focused and distinctively Christian environment for professional success, lifelong learning, and service to God and humankind.

**COURSE NUMBER & NAME:**

EDUC 5353 – HI01, Learning to Lead

**TERM:**

Fall 2, 2024 (14 October 2024 – 14 December 2024)

**INSTRUCTOR:**

Dr. Alberto Morales, Jr.

**CONTACT INFORMATION:**

Phone: (808) 372-0467

WBU Email: [alberto.morales@wayland.wbu.edu](mailto:alberto.morales@wayland.wbu.edu)

**OFFICE HOURS, BUILDING & LOCATION:**

Two hours before class and one hour after class, or email for an appointment at the Kapolei Campus/American Samoa

**COURSE MEETING TIME & LOCATION:**

Meeting day & time: Monday, from 5:30pm – 8:00pm (Hybrid) at Kapolei Campus (HST) and American Samoa from 4:30pm – 7:00pm (AST)

**CATALOG DESCRIPTION:**

Examines past and current research theory relative to leadership development. Explore major paradigms and paradoxes of organizational change and reform. Applies principles of organizational behavior in relation to organizational change.

**PREREQUISITE:**

None

**REQUIRED TEXTBOOK AND RESOURCE MATERIAL:**

BOOK	AUTHOR	ED	YEAR	PUBLISHER	ISBN#	UPDATED
Leadership: Theory & Practice	Peter Northouse	9 <sup>th</sup>	2021	Sage	978-1544397566	2022

**OPTIONAL MATERIALS**

APA 7<sup>th</sup> Ed. Manual

**COURSE OUTCOMES AND COMPETENCIES:**

- Develop a clear and well-articulated vision of personal and organizational leadership.
- Compare and contrast the similarities/differences between leaders and managers and how each plays a role in the development of organizations.
- Develop the capability to assess situations and determine the probability of success based on various leadership styles.
- Describe the role of ethics in administrative decision-making.
- Differentiate various leadership inventories and how to use the Inventories to enhance leadership skills.
- Integrate the leader/follower interactions and how to use this information to improve the organization.

**ATTENDANCE REQUIREMENTS:**

Students enrolled at one of the university's external campuses should make every effort to attend all class meetings. All absences must be explained to the instructor, who will then determine whether the omitted work may be made up. When a student reaches that number of absences considered by the instructor to be excessive, the instructor will so advise the student and file an unsatisfactory progress report with the external campus executive director/dean. Any student who misses 25 percent or more of the regularly scheduled class meetings may receive a grade of F in the course. Additional attendance policies for each course, as defined by the instructor in the course syllabus, are considered a part of the university's attendance policy. A student may petition the Academic Council for exceptions to the above stated policies by filing a written request for an appeal to the vice president of academic affairs.

(WBU Hawaii/American Samoa Addendum) Students who miss the first class meeting without providing a written explanation to the instructor will be automatically dropped from the roster as a "no-show." Students who know in advance that they will be absent from the first class meeting and who wish to remain in the class must inform the instructor in order to discuss possible arrangements for making up absences.

**STATEMENT ON PLAGIARISM & ACADEMIC DISHONESTY:**

Wayland Baptist University observes a zero tolerance policy regarding academic dishonesty. Per university policy as described in the academic catalog, all cases of academic dishonesty will be reported and second offenses will result in suspension from the university.

**DISABILITY STATEMENT:**

In compliance with the Americans with Disabilities Act of 1990 (ADA), it is the policy of Wayland Baptist University that no otherwise qualified person with a disability be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity in the university. The Coordinator of Counseling Services serves as the coordinator of students with a disability and should be contacted concerning accommodation requests at (806) 291-3765. Documentation of a disability must accompany any request for accommodations.

**COURSE REQUIREMENTS and GRADING CRITERIA:**

The University classroom is an environment designed for the free exchange of ideas, therefore demonstrating respect toward each other is vital to creating rich discussions that draw from research and data to further our knowledge in this field. We will show respect for one another by exhibiting civility in our exchanges. In the education field, communicating ideas to colleagues, parents, and administrators with clear and error-free English is a priority. Your ability to express your knowledge of educational concepts and theories within the conventions of academic discourse will be assessed through presentations and written assignments. Integration of information from lectures, readings, and discussions will be taken into consideration as will correct and appropriate format and construction.

**Each week:** In class, students participate in presentations and other assignments/activities. Online, students participate in student-led discussion board activities, check weekly assignments, and turn in work. The schedule below indicates the reading schedule and noteworthy assignments that are due. Note: textbook readings must be completed before the class to encourage discussion and participation.

**Grading Criteria:**

<b>Activity</b>	<b>Possible Points</b>
Class Participation (25 pts/Wk)	200
Weekly article posts/discussion (7 @ 25 pts. Each)	175
Chapter Presentation	25
Leadership Portfolio	80
Leadership Portfolio Presentation	20
<b>TOTAL POINTS</b>	<b>500</b>

**Grading Scale:**

<b>A</b>	450-500 points (100-90)	<b>D</b>	300-349 points (69-60)
<b>B</b>	400-449 points (89-80)	<b>F</b>	Below 300 points (Below 60)
<b>C</b>	350-399 points (79-70)		
<b>I</b>	Incomplete		
<b>W</b>	Approved Withdrawal		
<b>WP</b>	Approved Withdrawal		
<b>WF</b>	Withdrawal Failing		

**Grade Appeal Statement:** “Students shall have protection through orderly procedures against prejudices or capricious academic evaluation. A student who believes that he or she has not been held to realistic academic standards, just evaluation procedures, or appropriate grading, may appeal the final grade given in the course by using the student grade appeal process described in the Academic Catalog. Appeals may not be made for advanced placement examinations or course bypass examinations. Appeals are limited to the final course grade, which may be upheld, raised, or lowered at any stage of the appeal process. Any recommendation to lower a course grade must be submitted through the Vice President of Academic Affairs/Faculty Assembly Grade Appeals Committee for review and approval. The Faculty Assembly Grade Appeals Committee may instruct that the course grade be upheld, raised, or lowered to a more proper evaluation.”

**TENTATIVE SCHEDULE**

<b>Week/Date</b>	<b>Topic Activities &amp; Discussions</b>	<b>Readings &amp; Assignments due the following week</b>
Week 1 <b>(No Class)</b> 14 October Columbus Day	This is an online class – Assignments: (1) Please introduce yourselves to one another via the DB. (2) See Week #1 Content Folder (3) Read: Chapters 1-2 (Northouse)	- Review of Syllabus - Introduction of course and text - Assignment of Weekly Discussion Leaders - Read: Chapters 3-4
Week 2 21 October	- Review of Syllabus - Introduction of course and text - Assignment of Weekly Discussion Leaders - Chapters 3-4	Read: Chapters 5-6 Post on Blackboard an Article on “Personal Challenges in Leadership” Complete 2 Stars & a Wonder
Week 3 28 October	Presentations & Discussion: Chapters 5-6 Article Discussions: “Personal Challenges in Leadership”	Read: Chapters 7-8 Post on Blackboard an Article on “Power and Authority” Complete 2 Stars & a Wonder

<b>Week/Date</b>	<b>Topic Activities &amp; Discussions</b>	<b>Readings &amp; Assignments due the following week</b>
Week 4 4 November	Presentations & Discussion: Chapters 7-8 Post on Blackboard an Article on “Power and Authority”	Read: Chapters 9-10 Post on Blackboard an Article on “Accountability in Leadership” Complete 2 Stars & a Wonder
Week 5 <b>(No Class)</b> 11 November Veterans Day	Presentations & Discussion: Chapters 9-10 Post on Blackboard an Article on “Accountability in Leadership”	Read: Chapters 11-12 Post on Blackboard an Article on “Diversity and Leadership” Complete 2 Stars & a Wonder
Week 6 18 November	Presentations & Discussion: Chapters 11-12 Post on Blackboard an Article on “Diversity and Leadership”	Read: Chapters 13-14 Post on Blackboard an Article on “Followership” Complete 2 Stars & a Wonder
<b>No Class – Thanksgiving Break 25-29 November</b>		
Week 7 2 December	Presentations & Discussion: Chapters 13-14 Post on Blackboard an Article on “Followership”	Read: Chapter 15-16 Post on Blackboard an Article on “Ethical Leadership” Complete 2 Stars & a Wonder Research Topic Presentation
Week 8 9 December	Presentations & Discussion: Chapters 15-16 Post on Blackboard an Article on “Ethical Leadership” Leadership Portfolio Presentation	☺ <b><u>Portfolio due NLT 8 December 2022</u></b>

## **ADDITIONAL INFORMATION**

### **Blackboard Article Discussion and Interactions**

In-Class Interactions: In-class meeting schedule is posted in Blackboard. Students are expected to participate in lively discussion and classroom activities. Students can earn up to 10 points per week for class participation.

Please review the discussion board requirements in Blackboard. Points are subtracted for: Lateness, less than the word count, and comments not relevant to the discussion. Each response must be approximately 100 words without any direct quoting. Each week students will provide feedback to colleagues on the Article Topic assigned each week, utilizing the “Two Stars and a Wonder” protocol. Be sure to cite any scholarly sources used.

- Two Stars: provide positive comments for two features of the article that you appreciate

- Wonder: a question, suggestion, or comment you have regarding the article.

Blackboard Discussion Leader Responsibilities: Weekly, students take turns weekly serving as the Discussion Leader. The discussion leader provides the class a link to the article of the week and poses a question, reflection, or thought regarding the article for colleagues to comment on. As the Discussion Leader, you will facilitate comments using positive, professional, substantive, and scholarly voice. Responses/facilitation with other students is worth 5.0 points each (need four).

Blackboard Discussion Colleague Responsibilities: Students will participate in dialogue with colleagues via Blackboard. Read, analyze and comment based on the question posed from the Discussion Leader. Respond to two (2) other students. Provide the article link for your responses to students. Your initial response to the Discussion Leader is worth up to 10 points. Responses to other students are worth up to 5.0 points (need two). Students can earn up to 20 points per week for Discussion board participation.

Discussion Board Schedule: For the discussion board, your initial response is due each week on **WEDNESDAY, 11:59PM (HST)**. Your two follow-on responses are due by **FRIDAY, 11:59PM (HST)**. This will allow enough time for colleagues to add their “Two Stars and a Wonder.”

### **Facilitation of Chapter Reading Discussions**

Students will present to colleagues chapter highlights from two chapters in the assigned texts, facilitating a class discussion (face-to-face). Colleagues are expected each week to participate in the discussion in class. Any presentation items and handouts should be posted on Blackboard for colleagues. Sign ups for chapter presentations will occur at the first class meeting. Presentations are not meant to “teach” the material as the audience has already read the material, but should highlight key concepts and engage the class in a discussion/activity around the material in order to deepen everyone’s knowledge. The timeframe for the presentation/discussion is 15-30 min per chapter.

### **Leadership Portfolio**

A Leadership Portfolio is an ongoing reflection of the individual accomplishments, skills, activities, programs and other related experiences that have contributed to your personal leadership development. Portfolio will be submitted to my email.

### **Leadership Portfolio Presentation**

The timeframe for the power point presentation is 5-7 min.

**Other Important Information:**

1. Class participation is a very important part of education. This class requires active class participation.
2. Assignments are due on the deadlines given.
3. Late assignments will not be accepted.
4. Written work will be graded according to the rubrics provided.
5. All written assignments should be Times New Roman 12-point font type, double-spaced and using APA Manuscript Writing Style, unless otherwise noted.
6. Presentations will be graded according to the rubrics provided.
7. Unless noted as a group assignment, all work should be original work of the individual student.
8. Academic honesty is expected of all students. Plagiarism, cheating, and other acts that lack academic honesty may result in a zero on the particular assignment as well as a referral to the Dean for disciplinary action.
9. Questions concerning grades received should be resolved within one week after the assignment has been returned.
10. Students will need to use the Internet to access some assignments.
11. Always contact the professor if you need assistance.
12. May God Bless You

**Additional information as desired by the faculty member:** Professor reserves the right to alter the schedule as needed. All work is due within the week assigned unless otherwise noted. Late work will only be accepted with prior coordination with the professor. If you miss a class, you cannot earn the in-class participation points unless prior authorization is given and supported with documentation (military training, TDY, medical, family emergency, etc.). If approved by the professor, additional work will be then be given to earn the in-class participation points.