

Law Enforcement Agency (HPD) Letterhead

Date:

I affirm that (Student's Name) is an employee of the (Law Enforcement Agency) who:

_____ has completed a POST-certified or CALEA-certified academy

and

_____ currently holds a job that requires maintenance of the certification.

Signed:

_____ (*Signature)

_____ (Printed/Typed)

_____ (Title)

*Student's supervisor or higher in chain of command