

Teach-Out Plan

Location:

Heritage Business Center
1672 Independence Drive
New Braunfels, TX 78132

Background:

In keeping with its strategic plan, Wayland Baptist University routinely evaluates the continued relevance of each of its teaching sites and the contributions of each of those sites to the overall university mission and vision. Pursuant to the most recent evaluation, the university has determined that closure of the instructional site at New Braunfels, Texas that is overseen by the San Antonio campus and moving the School of Nursing and the other academic programs offered there to the Live Oak facility is in the best interests of the university, its mission, the students, the faculty and the staff. In March of 2020, Wayland Baptist University sold its 32,000+ square foot facility located on 1-35 in San Antonio and purchased a 70,000+ square foot facility approximately 3.6 miles away in the Live Oak community. This facility was the former Alamo Colleges Multi-institutional Teaching Center. This facility provides more than double the space of the 1-35 location, and it offers excellent classroom and laboratory space for programs offered in New Braunfels, including the School of Nursing. The current lease on the New Braunfels site expires December 31, 2022.

1. Substantive Change Cover Sheet: Attached
2. Closure Date: October 1, 2022
Effective December 10, 2022, operations at the New Braunfels site will cease
3. Explanation of how affected parties will be informed of the impending closure: All active students will be notified via classroom announcement and email of the closure prior to the end of the Fall 1 2022 session on October 1, 2022, with follow-up phone calls and/or texts. Active students are defined as students who are: 1) in good standing with the university, 2) have enrolled in a class within the last three years, 3) have not yet graduated and 4) are not declared as transient students. There are 38 students currently enrolled students for the Fall 1 2022 session and 39 students are enrolled for the Fall 2 2022 session. A total of 73 students are classified as active students. Enrolled and active students have been provided the name of their academic advisors from the San Antonio campus, along with a reminder that student services will continue to be provided through the Live Oak site. These services include, but are not limited to, academic advising, library resources, financial aid assistance, business office functions, tutorial services and health services.
4. If the institution is providing options for students to complete at another institution(s), provide copies of all planned communication from the institution and from the teach-out institution(s) related to the closure. All communication must demonstrate the institutions are making accurate statements about students' ability to transfer credits to the teach-out institution(s). No other institutions are involved. Afl programs will be supported at the Live Oak location.
5. Explanation of how all affected students will be helped to complete their program of study with minimal disruption or additional costs: All students will be able to

complete any current and future enrollments in at the Live Oak site and/or online. There are no changes to the schedule of offerings, the cost, the faculty or the staff. The Live Oak site is 17.5 miles from the New Braunfels location. Reflecting current student demographics, a heat map of student's home addresses shows that the majority of students currently attending classes in the New Braunfels location actually live closer to the Live Oak teaching site.

6. Explain whether the students subject to the teach-out plan will incur additional charges or other expenses because of the teach-out, and, if so, how the students will be notified: No additional expenses will be incurred as a result of this change. In fact, since the majority of students are in closer proximity to the Live Oak site and all New Braunfels students are commuter students, reducing travel distances will help mitigate transportation costs that have recently seen sharp increases.
7. Copies of signed teach-out agreements with other institutions, if applicable: No teach-out agreements with other institutions are required.
8. Description of how faculty and staff will be redeployed or helped to find new employment: The following staff members currently work primarily at the New Braunfels facility:

Administrative Assistants	2
Site Coordinator	1
Dean, School of Nursing	1
Nursing faculty	4
SA Faculty	1

Custodian/night monitor

All faculty and staff from the New Braunfels site will be relocated to the Live Oak location and will fill the same roles they currently have. There are no salary or benefit changes as a result of the move. Faculty and staff have been made aware of the upcoming move and have been actively and enthusiastically involved in planning for classroom and laboratory configurations and office spaces at the Wayland Baptist University — San Antonio location at 8300 Pat Booker Road, Live Oak, Texas 78233.