

WAYLAND BAPTIST UNIVERSITY
Phoenix Campus
School of Behavioral and Social Sciences

Wayland Baptist University exists to educate students in an academically challenging, learning-focused and distinctively Christian environment for professional success, lifelong learning, and service to God and humankind.

POLS 2301-Federal and State Government

TERM: Fall Semester 2009

Instructor: Ken Holmes

Contact Information: 480-251-2414 **Email:** Kenneth.holmes@azbar.org

Office Hours: TBA

Class Time and Location: 5:30 pm to 9:45 pm; Phoenix Campus

Catalog Description: Survey course covering such topics as the national and state constitutions, institutional structures and processes, political parties, elections, civil liberties and civil rights.

There is no prerequisite for this course

Textbook: Dynamics of Democracy, 5th Edition, by Squire...

Optional Materials: N/A

Course requirements: This course will consist of 6 take home exams, a mid-term, a final, and an oral presentation

Course Outcome Competencies: Students should be able to demonstrate knowledge of

- the state and national constitutions,
- the major institutions of state and national government,
- the national policymaking process,
- the electoral system, federalism, civil liberties and civil rights.

Attendance: Students enrolled at one of the University's external campuses should make every effort to attend all class meetings. All absences must be explained to the instructor, who will then determine whether the omitted work may be made up. When a student reaches that number of absences considered by the instructor to be excessive, the instructor will so advise the student and file an unsatisfactory progress report with the campus dean. Any student who misses 25 percent or more of the regularly scheduled class meetings may receive a grade of F in the course. Additional attendance policies for each course, as defined by the instructor in the course syllabus, are considered a part of the University's attendance policy.

Service for the Disabled: In compliance with the Americans with Disabilities Act of 1990 (ADA), it is the policy of Wayland Baptist University that no otherwise qualified person with a disability be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity in the university. The Coordinator of Counseling Services serves as the coordinator of students with a disability and should be contacted concerning accommodation requests at (806) 291- 3765. Documentation of a disability must accompany any request for accommodations.

Course requirements: S.A.A.

Method of determining course grade: Grades will be based on 6 take home exams, a mid-term exam, and a final exam, Each will provide an equal proportionate weight toward the final grade.

The University has a standard grade scale:

A = 90-100, B = 80-89, C = 70-79, D = 60-69, F= below 60, W = Withdrawal, WP = withdrew passing, WF = withdrew failing, I = incomplete. An incomplete may be given within the last two weeks of a long term or within the last two days of a microterm to a student who is passing, but has not completed a term paper, examination, or other required work for reasons beyond the student's control. A grade of "incomplete" is changed if the work required is completed prior to the last day of the next long (10 to 15 weeks)

term, unless the instructor designates an earlier date for completion. If the work is not completed by the appropriate date, the I is converted to an F.

Instructor's policy on Academic Dishonesty: TBA

Tentative Schedule: TBA

Additional Information: None