WAYLAND BAPTIST UNIVERSITY

RETURN OF LOAN REQUEST
2009-2010

1st Step: **Date _____**

Go to Business office ***(BO will fill out)***
Current Balance of Account : $_____
Attach copy of A/R to this form

Business Office Signature _____

2nd Step: Fill out form below and take to Financial Aid Office

Name_____SS#_____

Permanent Mailing Address_____
Street or PO Box **Apt. #**

_____
City **State** **Zip Code**

Terms: (circle one) **Fall** **Winter** **Spring** **Summer**

Loan Type: (circle one)
Subsidized Stafford
Unsubsidized Stafford
Graduate Plus
PLUS
Perkins
CAL
Alternative _____

Amount of requested return _____

Signature _____Date_____

For Financial Aid Office Use Only

Dear Student/Parent,

The above request has been processed and loan proceeds in the amount of $_____have been returned to your lender_____ as of _____. You should receive an updated disclosure statement from your lender reflecting this return of funds. Please contact the financial aid office and your lender if you have any further questions concerning this action.

_____
Financial Aid Loan Coordinator Signature

Date Mailed _____