



**Academic Achievement Department**

**Virtual Campus – Spring 2009**

**Feb 23, 2009 – May 16, 2009**

*Mission: Wayland Baptist University exists to educate students in an academically challenging, learning focused and distinctively Christian environment for professional success, lifelong learning and service to God and humankind.*

<b>Course:</b>	GRAD 4101 Exit Seminar	<b>Spring 2009</b>
<b>Meeting Times:</b>	Virtual Campus	
<b>Instructor:</b>	Sherrie King <a href="mailto:king@wbu.edu">king@wbu.edu</a>	<b>Office:</b> VHEC 103 806-291-1052

**Catalog Description:** This fifteen clock-hour seminar is required of all students seeking a degree from one of the University's external campuses. It is to be completed during the final semester prior to graduation and includes all post-testing required for the degree. Students completing the course will receive one semester hour of elective credit.

**Prerequisites:** The student must have reached senior status and gain approval of academic advisor to enroll in the course.

**Textbook:** There is no designated text for this course.

**Cost:** The cost of the Senior Exit Seminar will be one-hour tuition for Virtual Campus. This does not include the Application for Graduation Fee of \$75.00.

**Course Outcomes:**

Upon completion of this course, students will have completed the following:

- \* A 5-page reflective paper – personal growth, professional growth, and Wayland specific experiences
- \* A resume using applied knowledge, skills, and abilities learned in the student's work, personal, professional and academic experiences.
- \* Major Field Assessment (s).
- \* MAPP – Measure of Academic Proficiency and Performance
- \* Graduating Student Survey
- \* Portfolio

~Resume

~Self analysis

- \* Obtained Graduate studies opportunities/information
- \* Alumni Information
- \* Application for Graduation
- \* Ordered Cap & Gown, and given information on class rings and invitations
- \* Completed degree plan requirements and have an official degree plan

All requirements will be submitted through the Blackboard Course Management Software. The Blackboard website URL: <http://virtualcampus.wbu.edu>.

Login username: WBU student id

Login password: first three letters of first name+first three letters of last name

**Graduation applications due as posted at the campus you will graduate with.**

**Attendance:** Because this course is administered through Wayland’s Virtual Campus; students must submit all work on time and take required examinations on time to satisfy the attendance policy.

**Disability Statement:** It is university policy that no otherwise qualified disabled person be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity in the University.

**Grading:** The final grade for the course will be as follows: All written work will be held to the standards expected of upper level, undergraduate students.

\* CR – credit                have completed all requirements

\* NCR – No credit        did not complete all requirements

**Financial Obligations:** To receive a diploma and transcript, all financial obligations must be paid in full. Failure to have your account paid will result in the withholding of your diploma and transcript until the obligation is met.

**Academic Honesty:** University students are expected to conduct themselves according to the highest standards of academic honesty. Academic misconduct for which a student is subject to penalty includes all forms of cheating, such as illicit possession of examinations or examination materials, forgery, or plagiarism.

**Due Dates:**

TBA:	Application for Graduation Due (under graduation forms tab) NO EXCEPTIONS Official degree plan
February 28:	Graduating Student Survey Due (link is under course materials tab)
March 2:	Cap & Gown order due
March 9:	Alumni Information due (under graduation forms tab)
March 16 – 20	Spring Break
March 23:	Reflective Paper Due
April 6:	Must have taken the MAPP by today
April 13:	Portfolio Due
April 20:	Must have taken the Major Field Assessment by today

**Guidelines for Reflective Paper:**

- An introduction of who you are and where you have been, i.e., your background.
- Why you chose to attend WBU.
- Analysis of two academic areas where personal growth has occurred as a result of course work completed at WBU.
- Analysis of two academic areas where professional growth has occurred as a result of course work completed at WBU.

- Analysis of two academic areas where socio-religious growth has occurred as a result of course work completed at WBU.
- Analysis of two areas that you perceive as weaknesses within the WBU administrative and/or academic programs. Make recommended suggestions to potentially resolve each weakness defined.
- Analysis of two areas that you perceive as strengths within the WBU administrative and/or academic programs.
- Your future goals, where you want to be in two, five and ten years.

**Portfolio Outline:** Must include the following:

- I. Cover letter
- II. Resume
- III. Self analysis
  - i. My strengths?
  - ii. My weaknesses?
  - iii. What things give me the greatest satisfaction?
  - iv. What are my needs?
  - v. What are my skills and abilities?
  - vi. What is important to me in an organization?
  - vii. What are my short and long-term goals?
  - viii. What are my marketable skills?
- IV. Assessment of education and training
  - i. What talents, skills, abilities, education, experience, etc. are expected for my selected vocation?
  - ii. How well do I fit into those expectations listed above? How can I compensate for any weaknesses?
  - iii. How will my education prepare me to pursue my selected vocation?
  - iv. What weaknesses or gaps are there in my education? How will I make up for that?
  - v. Why did I select my major?
  - vi. Overall assessment of major or majors.
  - vii. What course or courses were most influential in my life? How?
  - viii. What are some of the current issues in my chosen vocational area (political, social, economic, technological developments, international)? What are the implications for me?
- V. Accomplishments (copies are appropriate)
  - i. Degrees, licenses, certifications, transcripts
  - ii. Newspaper clippings about me or my work
  - iii. Military logs/training citations
  - iv. Memos/letters from supervisors with positive comments about my work
  - v. Job or academic evaluations by supervisors, peers, teachers, etc.
  - vi. Evidence of volunteer activities, service on committees
  - vii. Thank you notes/support letters from customers/clients/patients/parents