



WAYLAND
BAPTIST UNIVERSITY

How to Find & Request Articles

Using the Wayland Library



800-459-8648



LRCREF@WBU.EDU

Visit Web Site

1. Go to Wayland Library web site
 - <http://library.wbu.edu>
2. Click on “Articles & Databases”



Finding Articles

3. Click on the group of databases that deal with your topic

- [all databases](#)
- [business](#)
- [education](#)
- [general](#)
- [health](#)

4. Choose “Academic Search Complete” or your desired database from the list

BUSINESS DATABASES

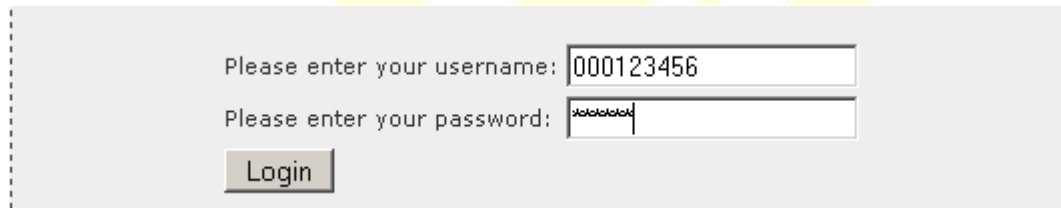
[Academic Search Complete](#)



Provides full text for more than 3,430 scholarly journals including social sciences, humanities, education and linguistics, arts & literature, medical sciences

EzProxy Login

- At this point you may be prompted to enter your EzProxy account information. Enter your student ID number (ex. 000xxxxxx) and the first three letters of your first and last name (ex. johndoe).

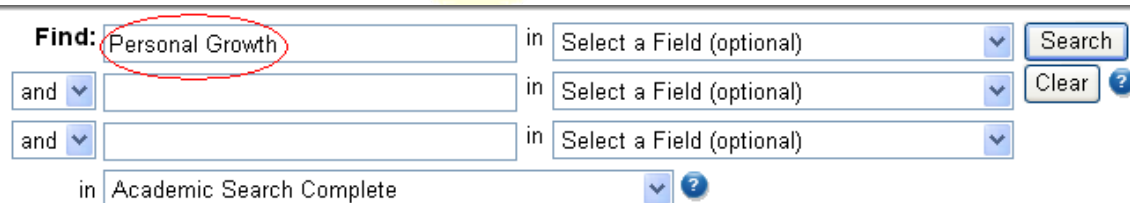
A screenshot of the EzProxy login interface. It features a light gray background with a dashed border. The form contains two input fields: the first is labeled "Please enter your username:" and contains the text "000123456"; the second is labeled "Please enter your password:" and contains a masked password "*****". Below the input fields is a "Login" button.

Please enter your username:

Please enter your password:

Searching the Database

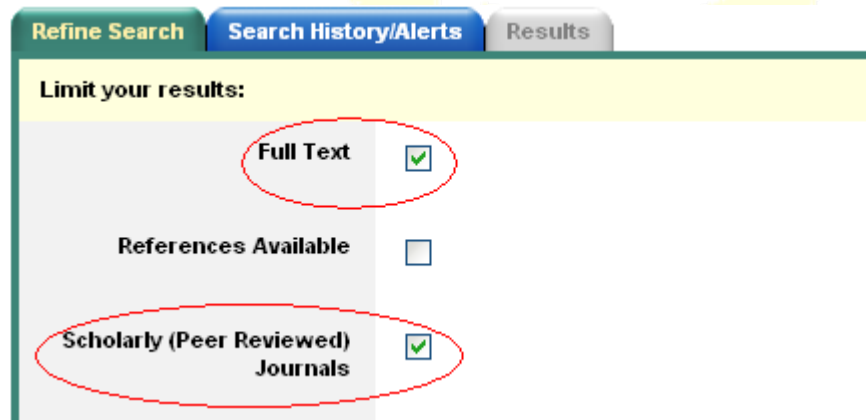
5. Type in your search term into the first “Find” box.
 - You may have to try a few different similar search terms or combinations of terms – i.e., for “Personal Growth,” you might try “Personal Growth,” “Personal Development,” “Individual Development,” etc.
 - You can also combine search terms by typing words/phrases in two or all three “Find” boxes.



The screenshot shows a search interface with three rows of input fields. The first row has the text "Find:" followed by a text box containing "Personal Growth" (circled in red), a dropdown menu with "Select a Field (optional)", and a "Search" button. The second row has a dropdown menu with "and", an empty text box, a dropdown menu with "Select a Field (optional)", and a "Clear" button with a question mark icon. The third row has a dropdown menu with "and", an empty text box, and a dropdown menu with "Select a Field (optional)". Below these rows is a dropdown menu with "Academic Search Complete" and a question mark icon.

Searching the Database

6. Be sure to refine your search by checking “Full Text,” which will retrieve only articles which can be printed off in their entirety. You can also narrow your search to only scholarly sources by checking “Scholarly (Peer Reviewed) Journals.”

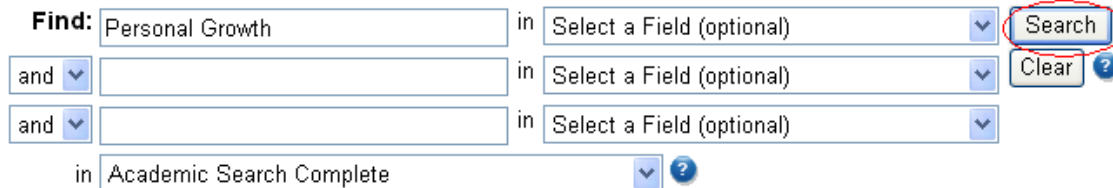


The screenshot shows a search interface with three tabs: "Refine Search" (highlighted in green), "Search History/Alerts" (highlighted in blue), and "Results" (highlighted in grey). Below the tabs is a yellow box labeled "Limit your results:". Underneath, there are three filter options, each with a checkbox:

- Full Text** (circled in red)
- References Available**
- Scholarly (Peer Reviewed) Journals** (circled in red)

Searching the Database

7. Click “search”



Find: in

and in

and in

in

8. In the search results, there will be two formats: PDF & HTML.

PDF vs. HTML

- PDF is a photocopy of the original article.
 - It retains page numbers, graphics, and tables.
 - It requires Adobe Acrobat Reader – which is freely available online.

[Download Adobe Reader](#)

3. [Success does not Compromise Marital R](#)

 [PDF Full Text](#) (28K)

Click PDF full text to open the article

6/18/2007, p7-8, 2p; (AN 25439969)

PDF vs. HTML

- HTML is an unformatted representation of the article
 - It loads quicker than a PDF
 - Does not require Acrobat Reader
 - Does not contain graphics, tables, and page numbers. (sometimes difficult to properly cite)

1. [Post-traumatic *Growth* in Cancer: Perspectives](#)
Journal of Family Practice, 2005, 54(1): 1-6

[HTML Full Text](#)

Look for
this link if
you want
HTML

Narrow Results

- If you have too many resulting articles, you can narrow down the selection by use of the “Narrow Results by Subject” box. This option will only return the articles which are most vital to a particular subject.

Refine Search Search History/Alerts Results

To store items added to the folder for a future session, [Sign In to My EE](#)

All Results: 1-10 of 61 Page: 1 2 3 4 5 Next Sort by: Date

Narrow Results by Subject

- [Peer reviewed](#)
- [Francis of Assisi, Saint](#)
- [Bonaventure, Saint](#)
- [Poverty \(Virtue\)](#)
- [Euber, Martin](#)
- [White, Lynn, Jr](#)
- [Animals](#)
- [Jesus Christ-Example](#)
- [Meditation \(Buddhism\)](#)
- [Jesus Christ-History of doctrines](#)

1. [Barnyard behavior](#) By: Taylor, Barbara Brown. Source: Christian Century, 123 no 19 S 19 2006, p 35. Publication Type: Article
Full Text From ATLA: [Click here for ATLA Serials electronic resource](#)
[HTML Full Text](#) [PDF Full Text](#)
2. [To go among the Saracens: a Franciscan composer's journey into the house of Islam](#) By: Robinson, Scott. Source: Cross Currents, 56 no 3 Aut 2006, p 413-423. Publication Type: Article
Full Text From ATLA: [Click here for ATLA Serials electronic resource](#)
[PDF Full Text](#)
3. [Francis of Assisi: performing the Gospel life](#) By: Kauffman, Richard A.. Source: Christian Century, 122 no 7 Ap 5 2005, p 30. Publication Type: Review
Full Text From ATLA: [Click here for ATLA Serials electronic resource](#)
[HTML Full Text](#) [PDF Full Text](#)
4. [Francis of Assisi: performing the Gospel life](#) By: Thomas, Philip M.. Source: Expository Times, 117 no 1 O 2005, p 40. Publication Type: Review
[PDF Full Text](#)

Other Databases

- Some databases will look different than the one represented in this tutorial.
 - Look for the “full text” option before your search

Full Text on this Database

Limit to: Full text

Limit availability to: Subscriptions held by my library (TWB, WAYLAND BAPTIST UNIV)

Full text on this database

Limit your results: Full Text

References Available